



## BIOSAFETY PROTOCOL EVENTS, CONFERENCES AND CONVENTIONS

AGEXPORT's dispositions are in accordance with international guidance and Guatemala's government regulation to resume events during the COVID-19 pandemic situation. The dispositions are:

- I. Organization
  - a. For international visitors, the requirements to travel to Guatemala will be the requirements to the event as well.  
<https://igm.gob.gt/protocolo-sanitario-de-ingreso-a-guatemala/>
  - b. For local visitors, evidence of receiving a complete two-dose COVID-19 vaccination course (or one dose for Johnson & Johnson)
  - c. Communication with the proper authorities (event notification to the Ministry of Health and/or Municipality)
  - d. Trained Staff for emergency cases and crowd control.
  - e. Printed biosafety measures to remind its compliance.
  - f. Suspicious cases management and isolation. There will be a designated place for medical check-ups and transport for medical assistant establishments if needed.
  - g. There will be an ambulance and paramedic assistance for participants throughout the event.
  
- II. Pre-Event
  - a. Online registration
  - b. Spread of the Biosafety Protocol for Events, Conferences and Conventions
  - c. Constant watch over the covid-19 alert system.
  
- III. Event
  - a. Staff and assistants must wear:
    - i. Masks (constant and mandatory use)
    - ii. Face Shields (optional)
    - iii. Gloves (optional)
  - b. Health and safety measures
    - i. Disinfecting carpets for shoe cleansing at the event's entrance
    - ii. Hand sanitizer stations
    - iii. Temperature controls



- iv. Room for isolation of suspicious cases.
- c. Physical Distance
  - i. Distance of at least 1 meter between each person.
  - ii. Sneezes and cough: cover nose and mouth with mask and arm.
- d. Signs for distanced in common areas and restrooms
- e. Crowd control policies
  - i. Limited number of assistants to avoid agglomerations
  - ii. Areas for possible isolation requirements
  
- IV. Exhibition Floor
  - a. Participant and Staff Safety
    - i. Staff and assistants will be constantly monitored to ensure mask use and contactless polices.
  - b. Increase measures of health and safety with providers and exhibitors
    - i. Hand sanitizer stations
    - ii. Constant disinfection of common areas
    - iii. Enable signs to respect physical distance
  - c. In case of emergency, the crowd control policies will be complied:
    - i. The staff will control the number of assistants in the exhibition floor to respect the capacity of the place.
  
- V. Conferences
  - a. Staff and Participants Safety
    - i. Staff and assistance will be constantly monitored to ensure mask use and contactless polices.
  - b. Increase health and safety measures
    - i. Disinfection of chairs and common areas (in accordance with cleaning personal)
    - ii. Temperature control at each room's entrance
    - iii. Hand sanitizer at each room's entrance
  - c. Physical distance
    - i. Assistants must:
      - Comply with physical distance of at least 1 meter between each person.
      - Comply with room capacities and the dispositions hereby declared.
  - d. Speakers must:
    - Use wireless microphones to enable the equipment disinfection between each presentation.



- Comply with distance policies on the stage.

VI. Lunch Time

- a. It is a priority to guarantee everyone's safety
  - i. Hand sanitizer stations at the entrance.
  - ii. Each participant will receive a sterilized bag to keep their mask while they eat their food.
- b. Increase health and safety measures
  - i. Guarantee area for hand washing
  - ii. Enable disinfected trash cans
- c. Guarantee physical distance
  - i. Distance between tables and limited capacity of participants per table.
  - ii. Avoid agglomerations.

This document is in force, and it was last revised January 18<sup>th</sup>, 2022.

**Additional notes:**

- Casa Santo Domingo Hotel, main venue of AGRITRADE Expo & Conference has the following certificates:
  - o Safe Travel by World Travels & Tourism Council
  - o Touristic Biosafety by the Guatemalan Tourism Institute
  - o Safe Building by Bio Safe laboratory
- Our second venue per occupation Porta Hotel, also has the following certificates:
  - o Safe Trave by World Travels & Tourism Council
  - o Touristic Biosafety by the Guatemalan Tourism Institute
- Plus, Antigua Guatemala City was named in September 2021 as the best city to visit in Central and South America by the magazine Travel + Leisure.